

BOSBURY PARISH HALL

CHILD PROTECTION POLICY AND PROCEDURES

INTRODUCTION

1. The facilities of the Parish Hall are provided for the benefit of the whole community without distinction of age, sex or creed.
2. Whilst the Management Committee does not itself organise activities for children it recognises that from time to time or on a regular basis the premises under its control may be hired by individuals or groups for activities for children or at which children, and young people may be present. It has therefore developed this policy to govern such activities and, as a condition of the hiring agreement, requires all such hirers to adhere to the policy.
3. As the Management Committee does not itself organise activities for children its responsibilities lie, principally, with the premises and, secondarily, with ensuring that hirers observe the requirements of the law relating to the promotion and safeguarding of the welfare of children using the premises.
4. The Management Committee has a duty to ensure that there are no risks to health and safety of users, that fire precautions are maintained and that good practice is carried out in all other aspects of the management of the hall.

FIRE SAFETY

5. The Hall is licenced for Public Entertainment and maintains fire precautions to the required standards. The Management Committee believes there are no extra requirements for the use of the premises by children. It is a 'no smoking' hall .

ENVIRONMENTAL HEALTH

6. It is the policy of the Management Committee that the cleanliness and repair of the kitchen will be maintained at a standard appropriate for the preparation and supply of food, and that toilet facilities will be maintained at an appropriate standard. Children under 16 are not allowed in the kitchen except under supervision.

HEALTH AND SAFETY

7. The Management Committee recognises its responsibilities to take all reasonable steps to ensure that there are no risks to the health and safety of anyone using the facilities. Hirers are required to keep children under supervision at all times.

DAY CARE - REGISTRATION AND REGULATION

8. Any person or group using the premises for day care for children under age 8 for a period in any day exceeding 2 hours is required by law to register with OFSTED. (Note. At the date of the adoption of this Policy the hall was not being used for such purposes).
9. The Management Committee places the onus on hirers for ensuring that all relevant requirements of appropriate regulations are observed .

RESIDENTIAL ACTIVITIES

10. The hall is occasionally used for residential activities organised by the Scout Association and Guide Association who have their own policies and approach to the regulations.

STAGE PERFORMANCES

11. Groups staging performances in which children appear are required to familiarise themselves with the layout and policies of the hall and to observe any statutory legislation or specific requirements of the local education authority and/or local council.

SUPPLY OR CONSUMPTION OF ALCOHOL

12. Under the terms of the Premises Licence the supply or alcohol takes place only at pre-booked functions. Hirers are reminded that it is illegal to supply alcohol, drugs or other products to children. Hirers are required to appoint stewards to ensure booking conditions are observed.

HIRING AGREEMENT

13. The Management Committee will ensure that hiring agreements are not signed by people under 18 years of age.

Adopted by the Management Committee at its meeting on 16th January 2007.